

New Flexible Fee Sheet:

In response to several years of requests our development team has finally achieved a greatly improved fee sheet. It should make your fee Entry Quicker and More Accurate.

Both Regular Fee Sheet and Remote Fee Sheet have the following Enhancements:

- 1- Up to 30 defined Fee Sheets.
- 2- Fee Sheets may be split into small categories and displayed in any combination making it easier to find items.
- 3- Single definition program to define Regular Fee Sheets and Remote Fee Sheets.
- 4- Schedule Based Fees are automatically shown.

The Regular Fee Sheet has the following additional Enhancements:

1. Open AR items are automatically shown and may be paid or waived.
2. Required items are checked against current payments to provide "Real Time" billing of required fees.

The screenshot shows the 'Fee Sheet' application window. At the top, the ID is '0962240' and the name is 'ABLE, IZZY'. The main area is a table with columns: Category, Order, Course / Comment, Price, P, C, W, Amount, Charged, and R. The first four rows are highlighted in red, representing IAR items. The remaining rows are highlighted in aqua, representing items marked as PAID. To the right of the table is a control panel with buttons for 'Pay', 'Charge All', 'Waive All', 'Pay Required', 'Charge Req.', 'Waive Req.', and 'Pay AR'. Below these are checkboxes for 'SCHEDULE', 'AR', and 'COURSES'. A red box highlights a list of fee categories: '_FULL', 'ART SUPPLIES', and 'FOOTBALL', with a callout stating 'Up to 30 fee sheets are listed here'. At the bottom right, there is a 'Tendered' section with input fields for 'Cash' and 'Check', both set to 0.00, and a 'Change' field. A 'Post' button is located at the bottom right. A status bar at the bottom shows a total of 154.00, 0.00, and 0.00.

AR items are listed first

Click on check box to turn SCHEDULE, AR, or COURSES on or off

Items marked as PAID are highlighted in AQUA

Click on Checkbox to Show/Hide the fee category.

Up to 30 fee sheets are listed here

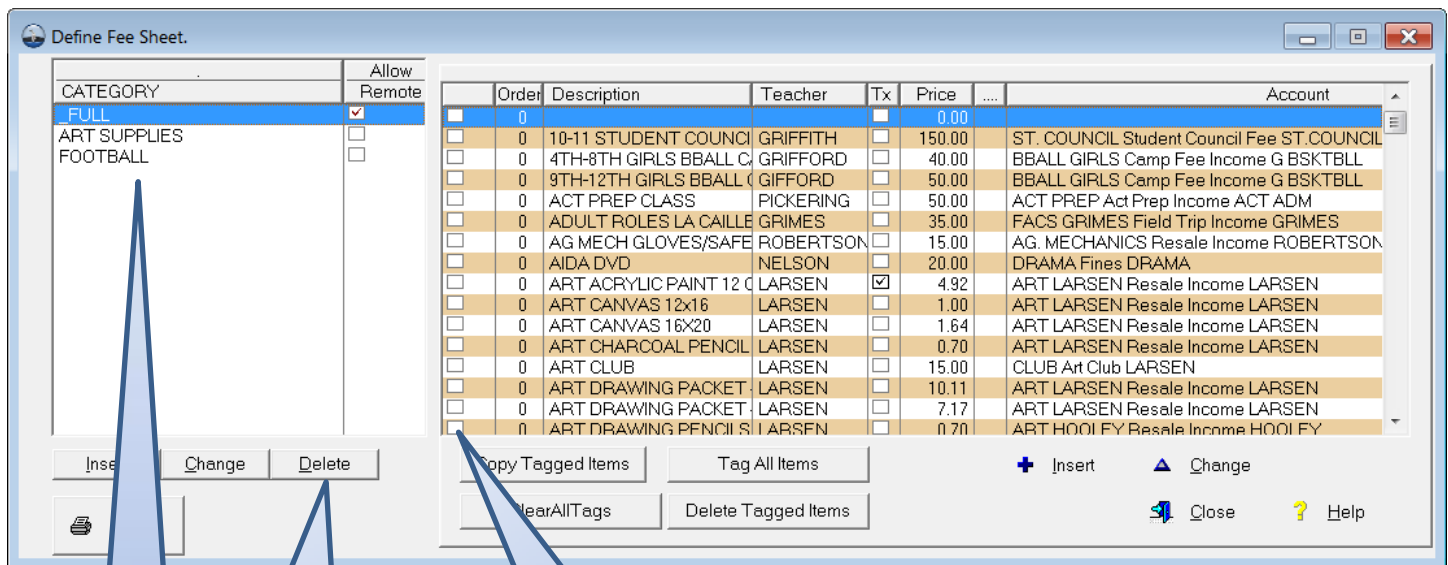
Category	Order	Course / Comment	Price	P	C	W	Amount	Charged	R
IAR		Football Participation 07/01	60.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
IAR		Football Spirit Pack 05/01	65.57	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
IAR		Football Summer Weights 06/01	35.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
IAR		Sales Tax	4.43	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
!SCHEDULE	1	Ap Biology Sem 1	7.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7.50		R
!SCHEDULE	1	Ap Biology Sem 2	7.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7.50		R
!SCHEDULE	1	Concert Chorale Robe Rental	10.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.00		R
!SCHEDULE	1	Concert Chorale Sem 1	15.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	15.00		R
!SCHEDULE	1	Concert Chorale Shirt	10.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10.00		R
!SCHEDULE	1	English 10 Sem 1	7.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7.50		R
!SCHEDULE	1	English 10 Sem 2	7.50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7.50		R
!SCHEDULE	1	Fitness	5.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5.00		R
!SCHEDULE	2	Activity Fee	30.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	30.00		R
!SCHEDULE	2	Band Instrument Rental	70.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Booster Club Membership	15.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Deposit (refundable)	15.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	15.00		R
!SCHEDULE	2	Graphic Calculator Rental	20.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Library Fee	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2.00		R
!SCHEDULE	2	Locker Fee	2.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2.00		R
!SCHEDULE	2	Orchestra Instrument Rental	70.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Pe Shirt	7.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Pe Short	8.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Ptsa Dues-parent	6.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE	2	Ptsa Dues-student	6.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R
!SCHEDULE		Textbook Rental Fee	35.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	35.00		R
!SCHEDULE		Yearbook	55.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			R

How do I define Fee Sheets

Receipts → Define Fee Sheet

Or

Remote → Remote Receipts → Setup → Define Remote Receipts

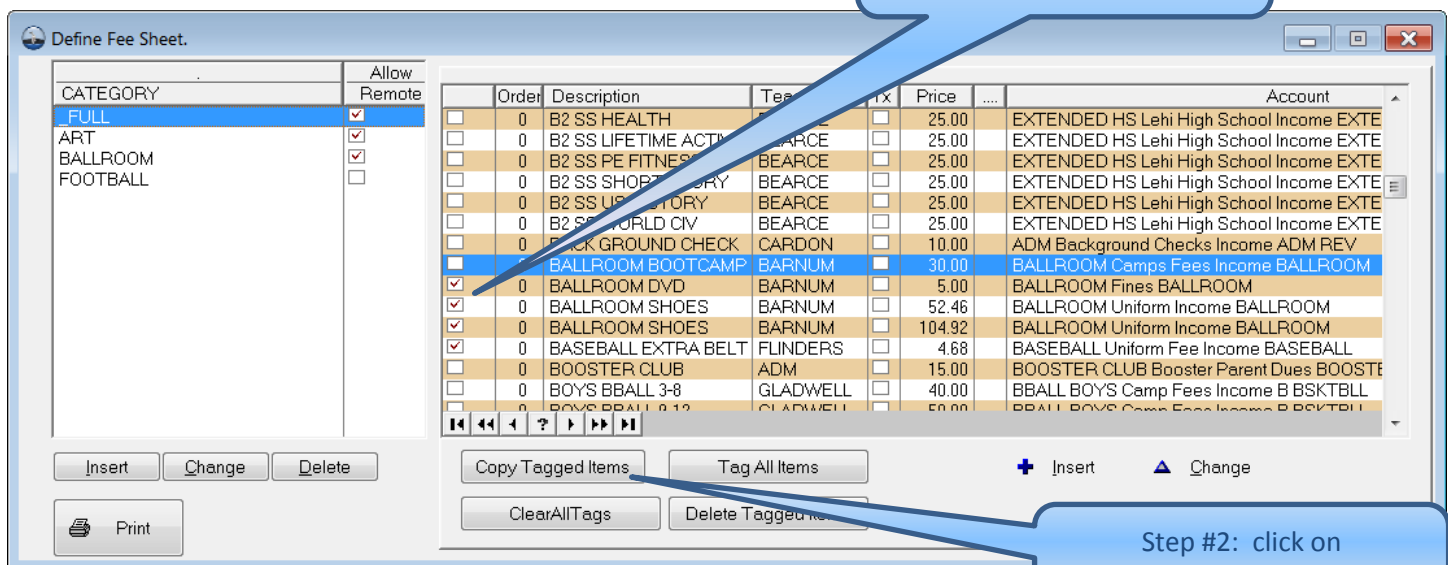


A CATEGORY can be used as a Mini-Fee Sheet

DELETE will DELETE BOTH the CATEGORY and the Associated Fees

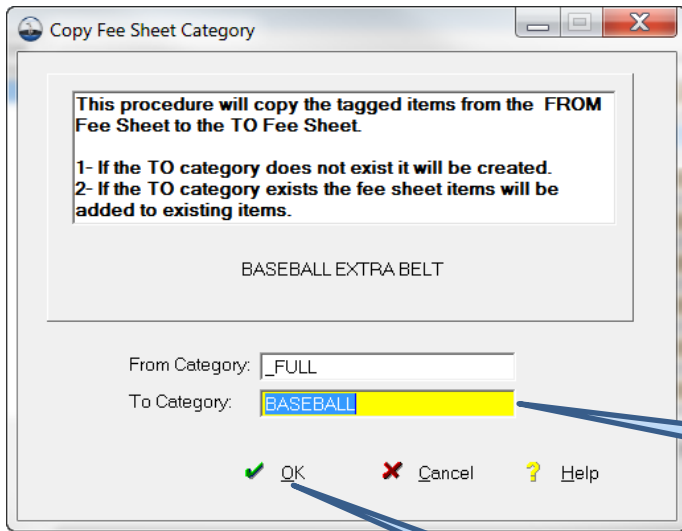
This TAG field is used to select items to be COPIED or DELETED

Create a new category by Copying from _FULL.



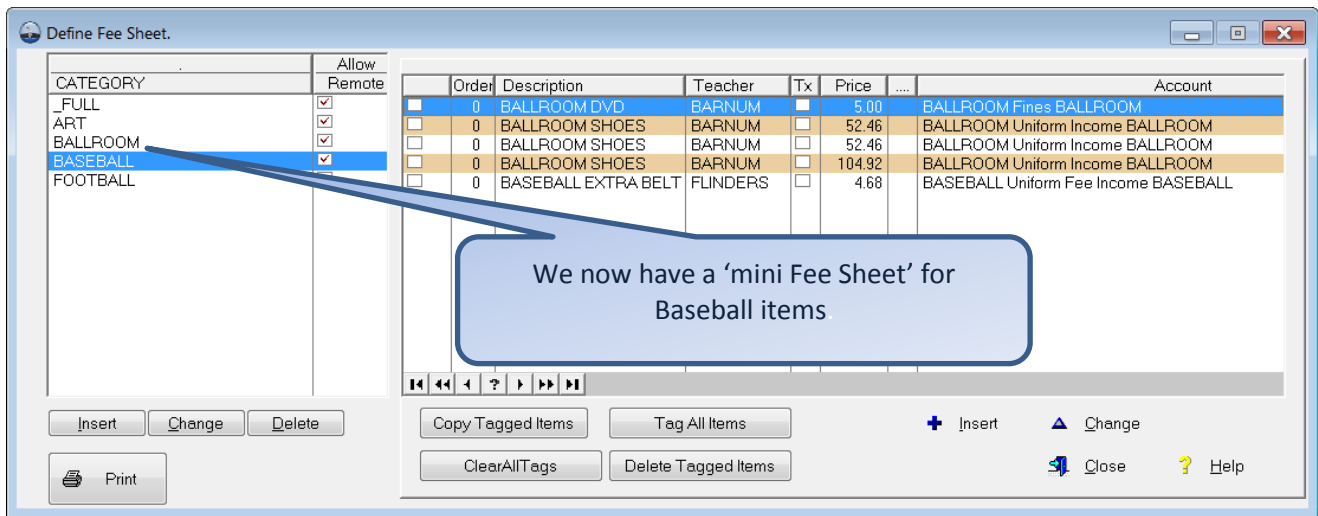
Step #1: Check the specific Fees to be included

Step #2: click on [Copy Tagged Items]



Step #3: Enter the category items will be copied to.

Step #4: click on [OK]



We now have a 'mini Fee Sheet' for Baseball items

You can create up to 30 mini fee sheets.

Fee Sheet

Id: 0962240 Name: ABLE, IZZY Lookup/New

Category	Order	Course / Comment	Price	P	C	W	Amount	Charged	R
IAR		Football Participation 07/01	60.00						
IAR		Football Spirit Pack 05/01	65.57						
IAR		Football Summer Weights 06/01	35.00						
IAR		Sales Tax	4.43						
ISCHEDULE	1	Ap Biology Sem 1	7.50				7.50		R
ISCHEDULE	1	Ap Biology Sem 2	7.50				7.50		R
ISCHEDULE	1	Concert Chorale Robe Rental	10.00				10.00		R
ISCHEDULE	1	Concert Chorale Sem 1	15.00				15.00		R
ISCHEDULE	1	Concert Chorale Shirt	10.00				10.00		R
ISCHEDULE	1	English 10 Sem 1	7.50				7.50		R
ISCHEDULE	1	English 10 Sem 2	7.50				7.50		R
ISCHEDULE	1	Fitness	5.00				5.00		R
ISCHEDULE	2	Activity Fee	30.00				30.00		R
ISCHEDULE	2	Band Instrument Rental	70.00						R
ISCHEDULE	2	Booster Club Membership	15.00						R
ISCHEDULE	2	Deposit (refundable)	15.00				15.00		R
ISCHEDULE	2	Graphic Calculator Rental	20.00						R
ISCHEDULE	2	Library Fee	2.00				2.00		R
ISCHEDULE	2	Locker Fee	2.00				2.00		R
ISCHEDULE	2	Orchestra Instrument Rental	70.00						R
ISCHEDULE	2	Pe Shirt	7.00						R
ISCHEDULE	2	Pe Short	8.00						R
ISCHEDULE	2	Ptsa Dues-parent	6.00						R
ISCHEDULE	2	Ptsa Dues-student	6.00						R
ISCHEDULE	2	Textbook Rental Fee	35.00				35.00		R
ISCHEDULE	2	Yearbook	55.00						R

Tendered Total Due: 154.00
Cash: 0.00
Check: 0.00

The 'Mini Fee Sheets' are listed in alphabetical order. You can change the name of the category to move them in the list.

Define Fee Sheet

CATEGORY	Allow Remote	Order	Description(+)	Teacher	Tx	Price	...	Acc
<u>z</u> _FULL	<input checked="" type="checkbox"/>	0	TV VIDEO BANQUET	TOPHAM		10.00		TV/VIDEO Banquet Income TOPHAM
ADM	<input checked="" type="checkbox"/>	0	TV VIDEO TAPE	TOPHAM		5.00		TV/VIDEO Resale TOPHAM
ART	<input checked="" type="checkbox"/>	0	TV/VIDEO FIELD TRIP	TOPHAM		15.00		TV/VIDEO Field Trip Income TOPHAM
BALLROOM	<input checked="" type="checkbox"/>	0	VOLLEYBALL DIXIE CAMP	INGERSOL		175.00		VOLLEYBALL Summer Camp Fees \
CHEER	<input checked="" type="checkbox"/>	0	SKILLS CAMP 06/07	ROBERTS		50.00		VOLLEYBALL Summer Camp Fees \
CLOTHING	<input checked="" type="checkbox"/>	0	WIND S...	SEAMONS		99.00		BAND Uniforms Fee Income BAND
DRAMA	<input checked="" type="checkbox"/>	0	WOODSHOP			50.00		WOODSHOP Resale Income BAILE
DRILL TEAM	<input checked="" type="checkbox"/>	0	WOODSHOP SA...					
FOOTBALL	<input checked="" type="checkbox"/>	0	WORLD WAR...					
SENIOR	<input checked="" type="checkbox"/>	0	YEARBOOK					
SOFTBALL	<input checked="" type="checkbox"/>	0	YEARBOOK B...					
SPORTS BOYS	<input checked="" type="checkbox"/>	0	YEARBOOK S...					
SPORTS GIRLS	<input checked="" type="checkbox"/>	0	YEARBOOK S...					
STUDENT COUNCIL	<input checked="" type="checkbox"/>	0	YEARBOOK S...					
SUMMER SCH	<input checked="" type="checkbox"/>	0	YEARBOOK Z...					

Change the name to z_FULL to move to the BOTTOM of the list.

Lookup/New

Price	P	C	W	Amount	Charged	R
60.00						
65.57						
35.00						
4.43						
7.50				7.50		R
7.50				7.50		R
10.00				10.00		R
10.00				10.00		R
10.00				10.00		R
7.50				7.50		R
7.50				7.50		R
5.00				5.00		R
30.00				30.00		R
70.00						R
15.00						R
15.00				15.00		R
20.00						R
2.00				2.00		R
2.00				2.00		R
70.00						R
7.00						R
8.00						R
6.00						R
6.00						R
35.00				35.00		R
55.00						R

Tendered Total Due: 154.00
Cash: 0.00
Check: 0.00

This technique of renaming "mini Fee Sheets" can be used to move a fee sheet that is not currently used to the end of the list and save it for use at a later date.

Let us know the creative ways you find to use the 'Mini Fee Sheets'. We will share them on the Wed Webinar.